

COMPUTER & INFORMATION LITERACY

FEE REFUND REQUEST

This form should be filled out and signed by the student and student's advisor. Please attach any supporting documentation, such as a transcript. You may deliver the completed form by any of the following methods:

- *Drop off in the CIL Lab, ESLC 131*
- *Fax to 435-797-0956*
- *Mail to CIL, 0310 Old Main Hill, Logan, UT, 84322*

Student Name: _____ A-Number: _____

USU Username: _____ Major: _____

Today's Date: _____ Phone Number: _____

Reason for Refund:

- Received an Associates of Arts or Associates of Science or higher from an approved college or university, which exempts the student from the University Studies requirement. *Please attach unofficial transcript.*
- Met the CIL requirement at another Utah College or University, which by agreement among state schools, transfers to any other school. *Please attach unofficial transcript.*
- Taking USU classes as prerequisites to transfer to a school other than USU or otherwise enrolled at USU in a non-degree-seeking program. Please list the school and program the student is transferring to: _____

Advisor:

The above student has met with me and does not need the USU CIL tests for the reason indicated above.

Name: _____ Signature: _____ Date: _____

Student:

I have met with my advisor and have demonstrated that I do not need the USU CIL tests for the reason indicated above. I understand that even if the tests are not required for graduation, a program or course may require the CIL tests as a prerequisite, in which case I may have to pay the fee and take the tests.

Name: _____ Signature: _____ Date: _____